PROJECT NOTIFICATION

Reference No.: 331

Date of Issue	13 March 2024
Project Code	23-CP-41-GE-DLN-A
Title	APO e-Course on Lean Management in the Public Sector
Timing	29 November 2024
Hosting Country(ies)	APO Secretariat
Venue City(ies)	Not Applicable
Modality	Digital Learning
Implementing Organization(s)	APO Secretariat
Participating Country(ies)	Open
Overseas Participants	Not Applicable
Local Participants	Not Applicable
Closing Date	Not Applicable
Remarks	Timing is the launch date of the e-course.

Objectives	Explain the principles and best practices of lean management as applied in the public sector, show how lean methodologies and strategies enhance efficiency and effectiveness in the public sector, and give examples of quality improvement processes in public service delivery through lean management applications.
Rationale	Public-sector organizations are increasingly utilizing lean management methods derived from private industry to improve and transform public service delivery. The methods and principles address organizational inefficiency, help streamline processes, and enhance the capacity of public-sector organizations to provide quick, more reliable services.
Background	Government agencies operate with numerous processes and workflows aimed at delivering products or services to the public. However, meeting these demands often requires significant resources, an area that is often a constraint for the public sector. Lean management is a set of principles and methods focused on the identification and elimination of non-value-added activity. It promotes a positive balance between service quality and cost in the public sector. Toyota Motor, the pioneer of lean methods, has exemplified the successful implementation of lean methods since the 1950s to optimize cost, quality, and customer service. This e-course will guide the applications of lean management for public-sector operations to streamline inefficiencies and enhance productivity performance in the long run. This approach enables public-sector organizations to better meet the needs of the public while maximizing the use of available resources.
Topics	Fundamental lean principles for public-sector management; Implementation of lean management strategies in public-sector organizations; Lean mechanics and architecture in the public sector; Leveraging lean tools and techniques for public-sector efficiency; and Analysis of lean management practices in a public-sector case study.
Outcome	Enhanced understanding of lean management tailored for the public sector, proficiency in lean mechanics and architecture for process optimization, and utilization of lean principles to enhance the efficiency of public service delivery.
Qualifications	Open to all participants in member and nonmember countries.

Please refer to the implementation procedures circulated with this document for further details.

Dr. Indra Pradana Singawinata
Secretary-General

IMPLEMENTATION PROCEDURES FOR APO E-COURSES
(DIGITAL LEARNING)

1. Modality of Implementation

a. The course is offered through the APO e-learning platform: https://www.apo-elearning.org
b. Participants should register on this portal and create their own accounts.
c. Certificates of completion will be provided for those who satisfactorily complete all the modules of the course, including quizzes and final examination.

2. Methodology

Module study, additional study material for participants, quizzes for self-assessment, and final examination.

3. Requirement for Participants

a. Have necessary devices and software comprising a computer/smartphone, updated browser, microphone, and speaker or headphones.
b. Access to internet connections.
c. Completion of all the modules, quizzes, and final examination.
d. The APO e-certificate will be given to participants who score a minimum of 70% on the final examination.

4. Financial Arrangements

The APO will meet the assignment costs for resource persons to develop the course modules including quizzes and final examination.

5. Actions by APO Members

a. Promote the course nationwide.
b. Provide the link to the APO e-learning platform on NPOs' websites and social network services.

6. Actions by the APO Secretariat

a. Identify and assign the resource person(s) to develop the course.
b. Announce course commencement on the APO website and social network services.